

## **Development and Implementation of Administrative Regulations**

The Board of Education delegates to the superintendent of schools the function of developing, reviewing and/or revising administrative regulations or procedures consistent with Board policies.

In the development of administrative regulations or procedures, the superintendent may involve at the planning stage those who would be affected by such regulations or procedures.

Approved new or revised procedures shall be made available to all employees, the public and the Board of Education through the district website.

Employees in administrative and supervisory positions are responsible for informing subordinates of existing policies, regulations and procedures and for seeing that they are implemented in the spirit intended.

All district employees and students are expected to comply with all school district policies, regulations and procedures.

Disregard for district policies, administrative regulations and procedures may be interpreted as insubordination and/or willful neglect of duty.

Adopted by the superintendent: prior to 2018

Revised and recoded by the superintendent: July 17, 2019

### **CROSS REFS.:**

#### *Board policies:*

- B/SR-1, Governance-Management Connection
- B/SR-4, Delegation to the Superintendent
- EL-3, Development of Administrative Procedures
- GP-2, Governing Style
- GP-14, Development of New Board Policy